

CERTIFICATION OF ENGLISH PROFICIENCY AT WORK

Henley Business School, University of Reading, requires all students whose native language is not English to demonstrate their competence in the English Language. Normally this would be demonstrated by passing one of the recognised English Language Tests accepted by the University

For the Executive MBA applicants can produce confirmation that they use English as their working language. If you wish to provide such confirmation please complete the details below. You should note, however, that the University reserves the right to require any applicant to take an English Language Test.

This certification of the applicant's English Proficiency at work should be signed by a senior member of staff of the organisation concerned.

Applicant's Name	
Job Title	
Name of Organisation	
Nature of Business	
Date of Employment:	
From	
To	

I confirm that English is the main language used by this organisation and that the above applicant is expected daily to write in and to speak English to a high level of competence.

Name	
Position in Organisation	
Signed	
Date	