Application for admission  
Professional Certificate in Executive Coaching (Denmark)

Please fill in all sections and return by email to **info@henley.dk**

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| Section 1 Programme (intake) details | |
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| **1.1** Please indicate your date of intended entry (month and year) |  |

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| Section 2 Personal details | |
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| **2.1** Title (Mr/Mrs/Ms/Miss/other) |  |
| **2.2** Surname (Family name) |  |
| **2.3** Forenames (in full) |  |
| **2.4** Preferred name |  |
| **2.5** Gender (male/female/ not specified/ indeterminate/ other) |  |
| **2.6** Date of birth (dd/mm/yyyy) |  |
| **2.7** Ethnicity (UK/EU applicants only) |  |

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| Section 3 Residence | |
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| **3.1** Nationality |  |
| **3.2**  Country of permanent residence |  |

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| Section 4 Contact details | |
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| **4.1** Home address |  |
| **4.2**  Country |  |
| **4.3**  Postcode |  |
| **4.4** Telephone |  |
| **4.5** Mobile |  |
| **4.6** Email |  |

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| Section 5 Employment and experience details | | | |
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| **5.1**  Present job title |  | | |
| **5.2**  Department |  | | |
| **5.3** Employer |  | | |
| **5.4** Industry type |  | | |
| **5.5** Address (including postcode) |  | | |
| **5.6** Telephone |  | | |
| **5.7** Email |  | | |
| **5.8** Please describe your current duties and responsibilities, and describe your major achievement in this role: |  | | |
| **5.9**  Number of years’ relevant management experience (e.g. managing people, projects) |  | **5.10** Number of years’ full-time work experience |  |
| **5.11** Previous coaching experience (please provide brief details) |  | | |
| **5.12** Programme expectations (please state the specific benefits you expect to gain from this programme) |  | | |

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| Section 6 Education and English language | |
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| **6.1** Please state your highest academic qualification (e.g. Bachelors degree or Studentereksamen) |  |
| **6.2**  Please state whether this was obtained in the UK/ EU/ Other overseas country |  |
| **6.3** Is English your native language? |  |
| **6.4** If no, please supply details of any English language test taken (date and result) |  |

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| Section 7 Disability |

If you have a disability that may affect your learning, please provide details:

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| Do you have a disability? | Yes  No | |
| If yes, what is the nature  of your disability? | A learning difficulty, e.g. dyslexia  Autistic Spectrum Disorder  Blind / partially-sighted Deaf / hearing impairment  Mental health difficulties  Personal care support | Unseen disability, e.g. diabetes, epilepsy, asthma  Wheelchair user / mobility difficulties  Multiple disabilities. Specify below.  A disability not listed above. Specify below. |
| Further details of disability  if required |  | |

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| Section 8 Other details |

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| **8.1** Please indicate who will be responsible for your fees:   Yourself  Your company  Shared | | |
| **8.2** Percentage split (if shared): | You % | Your company % |
| **8.3** Do you wish your company to be invoiced?   Yes  No | | |
| **8.4** Company contact name and address for invoice (if applicable) |  | |
| **8.5** Purchase order number  (if required) |  | |

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| Section 9 Marketing information |

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| **9.1** Have you used Henley Business School before? | | Yes  No | |
| **9.2** Does your organisation regularly use other business Schools | | Yes  No | |
| If so, which one(s) does it use? |  | | |
| **9.3** Please indicate the main source of information which prompted you to apply for the Professional Certificate in Coaching: |  | | |
| **9.4** Please indicate if you are a member of **Henley Partnership** | | | Yes  No |

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| Section 10 Declaration |

I declare that the information given on this form is true, complete and accurate and that no information requested,   
or other material, has been omitted.

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| Signature |  |
| Date |  |

If any of the information on your application form is found to be false, it may lead to the withdrawal of your place at the University.

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| Data protection |

Please note: The personal information you supplied will be used to help us respond to your request, for quality assurance and for data analytics purposes. Your personal data will not be sold to any organisation, and will not be shared with any organisations outside the University of Reading apart from those that help us to provide this service or unless required by law. The information that has been provided in this form will be treated in accordance with the General Data Protection Regulation (2016), the UK Data Protection Act 2018 and all applicable Data Protection laws. Please refer to the University of Reading at (www.reading.ac.uk/15/about/about-privacy.aspx) for more information.